



**APPLICATION FOR ENROLLMENT**

**2022-2023**

**4231 US Hwy 17N, Brunswick, Georgia 31525**

**Phone: (912) 264-4546 Fax: (912) 264-0851**

Application Date ____/____/____	Grade Applying For _____	Last Grade Completed _____
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**STUDENT INFORMATION**

Last Name: \_\_\_\_\_ Called by \_\_\_\_\_

First Name: \_\_\_\_\_ Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_ Sex: \_\_\_\_

Middle Name: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ School Last Attended: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone: \_\_\_\_\_

County: \_\_\_\_\_

**Photo Release**

At times throughout the year, teachers, staff, parents, students or event personnel may take pictures or videotape of your child that may be used for brochures, BCA website pages, newspaper articles, yearbooks or other print media. There will be no monetary compensation for the use of any image. Your child's name may also be included with the image and BCA owns all rights in and to all images. \_\_\_ I DO \_\_\_ I DO NOT

**Non-aspirin pain/fever medication**

May we give non-aspirin pain/fever medication to this student at our discretion: \_\_\_\_\_ Yes \_\_\_\_\_ No

**FAMILY INFORMATION**

Father/Guardian's Name \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address (if different) \_\_\_\_\_ Email: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_ Phone: \_\_\_\_\_

Mother/Guardian's Name \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address(if different) \_\_\_\_\_ Email: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent's Marital Status: Single \_\_\_ Married \_\_\_ Widowed \_\_\_ Divorced \_\_\_ Remarried \_\_\_ Separated \_\_\_

Does child live with both parents? \_\_\_ if not, indicate with whom the child lives: \_\_\_\_\_

Other children in the family:

Name(s) \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_

**CHURCH INFORMATION**

Church attending: \_\_\_\_\_

Member: Yes \_\_\_ No \_\_\_ Pastor's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_ Zip \_\_\_\_\_

How often do you attend church? \_\_\_ Regular(weekly) \_\_\_ Fairly regular(monthly) \_\_\_ Seldom(special occasions)

**SCHOLASTIC & DISCIPLINARY INFORMATION** (attach additional paper if needed)

Has your child ever been a student at Brunswick Christian Academy? \_\_\_ If yes, when? \_\_\_\_\_

If yes, what was the reason for leaving?

\_\_\_\_\_

Has your child ever been expelled, dismissed, suspended, or refused admission to another school? \_\_\_

If yes, explain:

\_\_\_\_\_

Has your child ever had any disciplinary difficulties? \_\_\_ If yes, explain \_\_\_\_\_

\_\_\_\_\_

Has your child ever been in trouble with the law, arrested, probation, etc.? \_\_\_ If yes, explain \_\_\_\_\_

\_\_\_\_\_

Has your child ever used tobacco, alcohol, or drugs of any kind? \_\_\_ If yes, explain

\_\_\_\_\_

Has your child ever been moved ahead or held back a grade in school? \_\_\_ If yes, explain \_\_\_\_\_

\_\_\_\_\_

Is your child currently following an I.E.P. At their present school? \_\_\_ If yes, explain and include a copy

\_\_\_\_\_

Has your child ever been diagnosed with any learning disability? \_\_\_ If yes, explain \_\_\_\_\_

\_\_\_\_\_

**GENERAL INFORMATION**

How did you hear about Brunswick Christian Academy? \_\_\_\_\_

If you were referred by one of our current BCA families please give that person's

name \_\_\_\_\_ Reason for selecting Brunswick Christian Academy?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COOPERATION AGREEMENT**

I have read the current Parent/Student Handbook and understand the information concerning the school policies and rules, and I have explained to my child the contents. We agree to abide by the rules and standards stated in the Parent/Student Handbook in order to maintain a cooperative relationship. In the event of a behavior problem concerning my child, I agree to abide by the guidelines stated in the school handbooks. If I become dissatisfied with BCA in any respect, I will not sue, or make threats to sue this ministry, make demands, make any kind of accusation or complaint, or actually litigate any matter whatsoever relating to or resulting from the enforcement of the guidelines, but will try to resolve that matter with the person or persons involved or withdraw my child from BCA immediately. To do otherwise would be a clear violation of biblical teaching and practice.

By completing and submitting this form, I agree to pay the non-refundable/non-transferable registration fee with this application AND, if accepted, within 30 days, pay the non-refundable/non-transferable registration fee. I understand that tuition payments are made in eleven monthly payments, with the first payment due by July 1, and the last due by May 1. If payments are made after the 10<sup>th</sup> of the month, I will be charged a late fee of \$30. I understand that students who register after June 1 must pay the registration fee upon completion of the pre-entrance test. By signing this application, I am authorizing the school to withhold report cards and other records until my tuition and other fees have been paid and my account is current. Brunswick Christian Academy is not and is not required to be licensed by the State of Georgia.

\_\_\_\_\_  
both parents if possible Signature of both parents if possible Date

\_\_\_\_\_  
Signature of Student (grades 6-12)

**AUTHORIZED CONTACTS**

Emergency Contact: Please list an emergency contact:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Authorized Pick-up: Please list name of person(s) authorized to take student (other than parents).

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**Medical Information**

\_\_\_\_\_  
Physician's Name

\_\_\_\_\_  
Physician's Phone

Daily Medications?     No             Yes            Please List: \_\_\_\_\_

\_\_\_\_\_

Health Problems (if any) \_\_\_\_\_

## Internet and Technology Safety Policy Agreement Form

Dear Parent or Guardian and BCA student(s):

Our school has computers in many classrooms, and in our computer lab. Most of the computers are connected to the Internet. We are aware that there are things on the internet that are neither useful nor appropriate for children. Because of that, an adult will always monitor students during computer use.

The Internet contains a wealth of educational information for students. More and more educational resources (encyclopedias, reference tools, magazine and newspaper databases, and educational software) are Internet based. We hope to teach our students critical information skills including how to make good judgements regarding the wealth of information that is available. Please read the *Internet and Technology Safety Policy for Students* which governs the use of the computers and the Internet at BCA. A parent or guardian signature is required before students will be allowed to independently use the computers for Internet access.

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### INTERNET AND TECHNOLOGY SAFETY POLICY FOR STUDENTS

Internet access will be provided for students for the purpose of instructing, accessing information, conducting research, and communicating with others as part of a specific curriculum. Remember: communication on the Internet is often very public in nature. Students are responsible for good behavior in the use of computers and the Internet just as they are in the classroom or on school property. Student access to the Internet will be provided only to students who have agreed to act in a considerate and responsible manner by signing this form and by having his/her/their parent(s) or guardian(s) sign this agreement form.

Internet access requires responsibility on the part of the students and staff. The students must be under onsite supervision when they are on the Internet in school. On-site supervision means the staff member responsible for the student(s) is physically present in the room in which the network is being accessed or utilized by the student(s). Students must have a specific information objective and search strategies in mind before they will be allowed to use the Internet resources.

Brunswick Christian Academy reserves the right to monitor and access all student Internet and technology activities and communications as well as inspect any data residing on school equipment and networks.

#### **A. Acceptable Uses**

1. The use of technology in school is a privilege, not a right. Appropriate etiquette is expected and required by all users (students and staff).
2. Users are permitted to use the school's technology resources for the purpose of instruction, accessing information, conducting research, lesson preparation, communication, and/or other information gathering and sharing as it is related to education.

#### **B. Limitations**

1. Users are not permitted to load software on networked computers. All Software is to be loaded by technicians
2. Users should not expect that files and other information stored on the school's technology systems will be private.
3. Users are not permitted to access any part of the operating system of a given computer or computer network.

4. Users are not to delete, add, or alter any data other than their own.
5. Users are not to deliberately destroy or diminish the value or effectiveness of any technology system. This includes but is not limited to vandalism, creating or uploading viruses, and the careless use of food and drink.
6. Users are prohibited to load personal software.
7. Users are prohibited from trespassing in others' files.
8. Users are prohibited from violating copyright laws.
9. Users are prohibited from sending or displaying offensive messages or pictures. Cyberbullying is prohibited.
10. Users may not access social media. FaceBook and Youtube are blocked on school computers.
11. Users are prohibited from copying or using someone else's work without their permission.
12. Users are prohibited from using the school's network to access or download music for personal use.

**C. Consequences**

Students who commit any of the above listed acts of misconduct will be disciplined in one or more of the following ways:

- The student's parents will be contacted.
- The student will be given limited access to the school's computers.
- The student will be denied access to the school's computers.
- The student will be required to pay for all property damage.
- In the event that a student has engaged in criminal activities, the proper authorities will be notified.

**This agreement is binding unless and until it is revoked in writing, by the undersigned, with a copy served to BCA, 4231 Highway 17N, Brunswick, GA 31525, for as long as the student is enrolled with Brunswick Christianity Academy.**

**Parent Signature Required**

I/we have read and understand the ***BCA Internet and Technology Safety Policy and Release Form***.

I/we have also discussed this policy with my child(ren) and agree to abide by the policy.

Parent (Guardian) Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent (Guardian) Signature \_\_\_\_\_ Date \_\_\_\_\_

**Student Commitment (required grades 3-12):**

I agree that I am willing to abide by the rules and policies outlined above for the use of the school's computer and technology systems and use of the Internet

Student #1 Signature \_\_\_\_\_ Student #2 Signature \_\_\_\_\_

Student #3 Signature \_\_\_\_\_ Student #4 Signature \_\_\_\_\_

# Brunswick Christian Academy

## Statement of Financial Responsibility

Student's Name \_\_\_\_\_ Date \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip

### Tuition and/or other fees

**Tuition payments are made in 11 monthly payments unless otherwise noted. Account payments are due by the 1st of every month beginning July 1st and ending May 1st. If Accounts are not kept current, your child may not be allowed to return to class until the parent/guardian has made mutually suitable payment arrangements with the school. If tuition payments are not received by the 10th of each month, there will be a late fee of \$30.00. Lunch fees are due by the 1st of every month. Aftercare and morning care fees are due every week. Detention fees are due with the signed detention form.**

I/We do understand the above stated policy for payment of Tuition/and other fees. I/We authorize the school's administration to take whatever action may be necessary, including but not limited to securing the services of a Collection Agency, to ensure the collection of any unpaid fees and/or tuition. Furthermore, it is understood that I/We will be responsible for any additional expenses incurred as a result of such action.

Father/Guardian's Name (Please Print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Social Security Number \_\_\_\_\_

Address \_\_\_\_\_  
(if different from student's) Street City State Zip

Mother/Guardian's Name (Please Print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Social Security Number \_\_\_\_\_

Address \_\_\_\_\_  
(if different from student's) Street City State Zip

Employer: \_\_\_\_\_

Special Notes: \_\_\_\_\_